

Office:	
	KM
	RP

Holiday Form

Holiday retainer:

Children attending all year round can take up to 4 weeks holiday where a 50% retainer is charged to hold your space. A minimum of 4 weeks' notice is required; otherwise the full cost is incurred.

For children attending all year round the Nursery School will close for a full week between Christmas and New Year, where there is no charge payable. We will also close for a full team training day at the beginning of the Spring Term.

Name of Child:	
Dob:	
Name of child's key worker:	
Current sessions:	
Please give dates of holiday:	
Signed: Parent / Guardian	
Date:	
For Office Use Only	
ACTION:	

Once agreed tear off and give to Key Worker

Childs Name:	
Key Worker:	
Details of Changes and date to start	